

District/School Assessment Calendar Example

Month	Activities Across All Assessments	System Assessments	Student Outcome Assessments	Fidelity Assessments
August	<ul style="list-style-type: none"> ● Review assessment plan for upcoming year ● Communicate schedule to school personnel ● Coordinate training on conducting assessments with fidelity ● Coordinate training on data entry into data management platforms i.e.) systems assessments, outcome data, fidelity data ● Create communication plan and assessment schedule; disseminate applicable information to staff, families, students and community 	<ul style="list-style-type: none"> ● Coordinate training on conducting system assessments with fidelity (If assessing in fall) 	<ul style="list-style-type: none"> ● Order screening and progress monitoring assessment materials, if applicable 	<p>A written plan outlining the coaching supports provided to staff who carry out the supports:</p> <ul style="list-style-type: none"> - Requirements for coach competency -Frequency of coaching coaching methods -Communication protocols for coach and supervisor -Coordinate fidelity walk through the classrooms

<p>September</p>		<ul style="list-style-type: none"> ● Team conducts system assessments PBIS/Academic (If assessing in fall) ● Conduct staff surveys i.e. All-staff Perception Survey, SAS (If assessing in fall) 	<ul style="list-style-type: none"> ● Train/review screening assessment procedures ● Train/review discipline referral data collection process (e.g. ODR definitions, procedures, office vs. classroom managed behaviors) ● Conduct fall screening for academics ● Collate and summarize fall integrated data and disseminate results to grade-level teams and all staff ● Teams analyze aggregated and disaggregated data, and respond to fall integrated data at systems group, and student level ● Grade level teams analyze common formative assessments 	
<p>October</p>	<ul style="list-style-type: none"> ● Collate and use system, outcome, and fidelity data for implementation action planning 	<ul style="list-style-type: none"> ● Conduct family, community, and student surveys 	<ul style="list-style-type: none"> ● Train and review progress monitoring assessment procedures for continuum of supports ● Conduct progress monitoring continuum of supports ● Grade-level teams analyze common formative assessment 	<ul style="list-style-type: none"> ● Conduct fidelity checks for academics and PBIS practices ● Analyze fidelity data (practitioner, coaching and staff satisfaction surveys from those being coached) to improve coaching supports, PD and other implementation supports

<p>November</p>			<ul style="list-style-type: none"> • Conduct progress monitoring continuum of supports • Mid-November: Analyze progress monitoring data (intervention, group, and student level) and adjust accordingly • Grade-level teams analyze common formative assessments 	
<p>December</p>		<ul style="list-style-type: none"> • Conduct family, community, student surveys (If applicable) • Progress monitor system data 	<ul style="list-style-type: none"> • Conduct progress monitoring continuum of supports • Prepare for winter screening assessment (organize assessment materials, and schedule assessments in classrooms) • Grade-level teams analyze common formative assessments <p>State Mandated Assessments <i>Refer to DPI Calendar for specific dates</i></p> <ul style="list-style-type: none"> • December __ACCESS for ELLs 2.0 and Alternate ACCESS for ELLS Test Window Opens 	<ul style="list-style-type: none"> • Conduct fidelity checks for academics and PBIS practices • Analyze fidelity data (practitioner, coaching and staff satisfaction surveys from those being coached) to improve coaching supports, PD and other implementation supports • Review adherence to the coaching plan

<p>January</p>	<ul style="list-style-type: none"> ● Collate and analyze system, outcome, and fidelity data and adjust accordingly 		<ul style="list-style-type: none"> ● Conduct winter screening for academics ● Collate and summarize winter integrated data and disseminate results to grade-level teams and all staff ● Use screening, ODR, and fidelity data for action planning ● Conduct progress monitoring continuum of supports ● Mid-January: Analyze progress monitoring data (intervention, group, and student level) and adjust accordingly ● Grade-level teams analyze common formative assessments 	
			<p>State Mandated Assessments <i>Refer to DPI Calendar for specific dates</i></p>	
			<p>ACCESS for ELLs 2.0 and Alternate ACCESS for ELLS Test Window</p>	

<p>February</p>		<ul style="list-style-type: none"> • Conduct family, community, and student surveys (if applicable) 	<ul style="list-style-type: none"> • Conduct progress monitoring continuum of supports • Grade-level teams analyze common formative assessments <div data-bbox="1106 347 1583 435" style="background-color: #e0f0e0; padding: 5px;"> <p>State Mandated Assessments <i>Refer to DPI Calendar for specific dates</i></p> </div> <ul style="list-style-type: none"> • Feb __ ACCESS for ELLs 2.0 and Alternate ACCESS for ELLs Test Window Closes • Feb __ The ACT with Writing Grade 11 • February – March ACT WorkKeys for Students Testing with Accommodations • February – March The ACT with Writing for Students Testing with Accommodations • February__ ACT WorkKeys Grade 11 	<ul style="list-style-type: none"> • Conduct fidelity checks for academics and PBIS practices • Analyze fidelity data (practitioner, coaching, and staff satisfaction surveys from those being coached) to improve coaching supports, PD and other implementation supports
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<p>March</p>	<ul style="list-style-type: none"> ● Collate and analyze system, outcome, and fidelity data and adjust accordingly 	<ul style="list-style-type: none"> ● Progress monitor system data 	<ul style="list-style-type: none"> ● Conduct progress monitoring continuum of supports ● Mid-March: Analyze progress monitoring data (intervention, group, and student level) and adjust accordingly ● Grade-level teams analyze common formative assessments <div data-bbox="1106 496 1583 586" style="background-color: #e0f0e0; padding: 5px;"> <p>State Mandated Assessments <i>Refer to DPI Calendar for specific dates</i></p> </div> <ul style="list-style-type: none"> ● March – May Forward – ELA, and Mathematics Grades 3-8, Science Grades 4 and 8, and Social Studies Grades 4, 8, and 10 ● March – May DLM – ELA and Mathematics Grades 3-11, Science Grades 4 and 8-11, and Social Studies Grades 4, 8, and 10 ● March __ The ACT with Writing Grade 11 Makeup Day ● March __ ACT WorkKeys Grade 11 Makeup Day 	<ul style="list-style-type: none"> ● Review adherence to the coaching plan
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<p>April</p>		<ul style="list-style-type: none"> • Coordinate training on conducting system assessments with fidelity (If assessing in spring) • Conduct family, community, and student surveys (if applicable) 	<ul style="list-style-type: none"> • Conduct progress monitoring continuum of supports • Grade-level teams analyze common formative assessments • Prepare for spring screening assessment (organize assessment materials, and schedule assessments in classrooms) <p>State Mandated Assessments <i>Refer to DPI Calendar for specific dates</i></p> <ul style="list-style-type: none"> • April – May ACT Aspire Grades 9-10 	<ul style="list-style-type: none"> • Conduct fidelity checks for academics and PBIS practices • Analyze fidelity data (practitioner, coaching and staff satisfaction surveys from those being coached) to improve coaching supports, PD and other implementation supports
<p>May</p>		<ul style="list-style-type: none"> • Team/s conduct system assessments PBIS/Academic (If assessing in spring) • Conduct Staff Surveys i.e. All-staff Perception Survey, SAS (If assessing in spring) • 	<ul style="list-style-type: none"> • Conduct progress monitoring continuum of supports • May: Analyze progress monitoring data (intervention, group, and student level) and adjust accordingly • Conduct spring screening for academics • Collate and summarize spring integrated data and disseminate results to grade-level teams and all staff • Use screening, ODR, and fidelity data for action planning • Grade-level teams analyze common formative assessments 	<ul style="list-style-type: none"> • Review adherence to the coaching plan

June	<ul style="list-style-type: none">● Collate data and complete annual evaluation report for sharing with staff, district, and families● Review/revise assessment plan for next year			
July				