

- Create connections and collaborate with external Wisconsin professional groups including, but not limited to, the Wisconsin Department of Public Instruction, RSN, Regional Implementation and TA Network teams, and CESAs.
- Create partnerships with other relevant local, state, and national organizations that support the center's proactive, prevention-based approach to meeting the needs of students with disabilities. Connect these organizations with each other so that learning can be shared and best practice developed for district-level technical assistance needs.
- Evaluate external resources, professional learning, and technical assistance opportunities that show how to implement preventative systems and what makes them successful. Share internally and with external partners.
- Participate in regional, statewide, and national leadership conferences and meetings. As necessary create and conduct presentations about students with disabilities as a part of an equitable multi-level system of supports.

MARGINAL DUTIES

- Provide general multi-level systems training and professional development.
- Manage and monitor students with disabilities program budget in coordination with the Director.

SUPERVISORY RESPONSIBILITIES

None. Assist in the management and evaluation of staff and outside contractor activities as assigned and coordinated with the director.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. A qualified candidate must possess the following competencies or knowledge:

- Knowledge and experience with Wisconsin's Framework for Equitable, Multi-Level Systems of Supports
- Knowledge and experience in equity and culturally responsive educational practices
- Significant knowledge of instructional practices for students with disabilities, including successful experiences providing academic and behavioral supports to students in general and special education environments.
- Knowledge and experience coaching teams and individual staff to transform training into practice.
- Knowledge about implementation science research and its application to educational processes.
- Experience providing professional development to educators in multiple formats
- Training, competence, and experience in data-based decision-making practices to match supports to a specific student and school need.
- Knowledgeable of current school trends, best practices, and challenges
- Excellent communicator including written ideas, verbal thoughts, and presentation skills
- Demonstrated experience building strong relationships internally and externally
- Deep understanding of organizational culture and practices
- Outstanding decision-making abilities
- Effective and efficient at prioritizing work plans and activities
- Comfortable dealing with ambiguity, including competing demands and shifting priorities
- Innovative, displaying original thinking and creativity
- Proficient with Microsoft Office suite of applications. Comfortable using and learning other software applications, hardware, and additional technology as needed